

Capitol Planning Commission Minutes
October 15, 2014
Conference Room 319/320, Lucas Building
(1:00 pm – 1:52 pm)

Members Present:

William Dikis, Chair	Scott Weiser, Vice-Chair
Janet Phipps, Director	Elizabeth Isaacson
Carol Grant	Representative Dan Kelley
Senator Matt McCoy	Representative Ralph Watts
Senator Charles Schneider	

Members Absent:

Matt Anderson
Allison Dorr Kleis

Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:

Lon Anderson, DAS	Tim Ryburn, DAS/GSE
Charlee Cross, DAS/GSE	Jennifer Moehlmann, DAS/GSE
Scott Gustafson, DAS/GSE	Emily Narayan, DAS/GSE
Nancy Williams, DAS/GSE	

Others Present for All or Portions of the Meeting

Mark Willemssen, Legislature	Brittany Telk, Legislature
Mary Braun, House Democratic Staff	Matt Carlile, Confluence
Mary Cownie, DCA	Susan Kloewer, DCA
Chris Kramer, DCA	

Call to Order and Introductions

The meeting was called to order at 1:00 p.m. by Chair Bill Dikis, followed by roll call and introductions.

Approval of Agenda

MOTION: Vice-Chair Scott Weiser made a motion to approve the agenda as submitted. Elizabeth Isaacson seconded and the motion passed unanimously.

Approval of Meeting Minutes for January 8, 2014 Meeting

Chair Dikis reviewed the minutes and noted that the request for the increase in the association fee discussed at the July meeting was approved in August.

MOTION: Carol Grant made a motion to approve the minutes as submitted. Elizabeth Isaacson seconded and the motion passed unanimously.

Committee Update

Master Plan Committee

Chair Dikis reviewed the formatted changes to the Master Plan that were approved at the last July meeting. Jennifer Moehlmann will send out the final version and post the update on the DAS website.

Site Features Committee

Carol Grant noted the Committee is waiting for further information from the applicant for Monumental Journey. The artist is expected to visit Des Moines in November, assuming it is still on schedule. The Committee should have an update at the January meeting. Jennifer Moehlmann received an inquiry for another memorial for former Governor Hughes, but has no details at this time.

Carol Grant noted that DAS had provided a copy of an article published in the City View newspaper on September 25, 2014 regarding the Shattering Silence Sculpture: "...Shattering Silence," that large sculpture by James Ellwanger on the bluff outside the Iowa Judiciary Building, has been selected as the 500th listing in the National Park Service's "Network to Freedom." The sculpture celebrates the great civil-liberties decisions by the Iowa Supreme Court as well as the bravery of Iowans who shattered the silence of bigotry and oppression throughout the generations...."

Staff Reports/Project Updates

Legislative Update

Lon Anderson reported the Department of Management has requested DAS submit a five-year infrastructure plan, which follows last year's plan and includes remodeling of the Wallace and Historical Buildings. DAS will submit the plan to Department of Management in the next few weeks. Representative Watts asked where we stand on Major Maintenance. Lon Anderson said the plan recommends \$30 million each year for five years. That would take care of the life/health/safety and ADA items on the major maintenance list. Representative Watts asked if that would increase the association fee for agencies. Lon Anderson replied that Major Maintenance was a separate issue from the association fee. The Customer Council approved an increase in the association fee that agencies pay on the Capitol Complex from the current \$3.46/sq. ft. to \$4.96/sq. ft. in FY16 and then to \$6.46/sq. ft. in FY17. Representative Watts asked if that would take care of Major Maintenance. Lon Anderson clarified the association fee increase would only cover routine maintenance on the Capitol Complex, not statewide Major Maintenance.

Construction Update

Hoover Building Walkway Replacement

Tim Ryburn reported the Hoover Building walkway replacement project is nearly complete. A portion of the east entrance has been re-opened. The dock area continues to be operational. Work is continuing on the south approach to the walkway, including waterproofing. Weather permitting, the project is expected to be completed during the first week of November.

B-Cycle Station

Tim Ryburn reported DAS is still waiting for approval from the B-Cycle group to move forward. B-Cycle is waiting for approval from DOT, who provided the grant for the installation.

Ola Babcock Miller Entryway Stone Replacement

Tim Ryburn reported the condition of the stone at the entrance of the Ola Babcock Miller building is under review. A decision will be made whether to repair or replace the stone.

Fleet Fuel Pump Replacement

Tim Ryburn reported that a vendor (Seneca) has been selected for the Fleet fuel (E-85) pump replacement project. A contract should be signed shortly. Weather permitting, the project is expected to be completed by Thanksgiving.

IWD, Jessie Parker & Wallace Roof Replacements

Tim Ryburn reported that the IWD, Jessie Parker, and Wallace building roof replacement project are completed, except for minor tuck-pointing which is expected to be done within the next few weeks.

Hoover Electrical Switchgear Replacement

Tim Ryburn reported that the Hoover electrical switchgear replacement design phase is underway. Work is expected to start after session adjourns.

Mercy Annex and 1025 Des Moines St

The 1025 Des Moines St structure is spitting out bricks from the side of the building and is deteriorating. DAS is currently having the building assessed to ensure there is no historical significance to the building. DAS is looking at demolishing the Mercy Annex and 1025 Des Moines St at the same time to get economies of scale.

Historical Building Planning Update

Mary Cownie, Director of the Department of Cultural Affairs (DCA) gave an update on the planning for the Historical Building renovation to make it a 50 - 100 year sustainable building for the Capitol Complex and to better serve Iowans. DCA has been working with Lord Cultural Resources to develop a Historical Building Master Plan for presentation to the Governor and to Legislature in December. The master plan process has had three different components:

1. **Community Engagement** – Listening to Iowans and their desires regarding a “re-imagined State Historical Building” and also to better understand the evolution of the building as a brick and mortar structure. DCA also needs to evolve as a department to better serve Iowans. During thirty public meetings across the state, DCA received feedback from over 1,500 Iowans.
2. **Collection Analysis** – Director Cownie noted that aside from the brick and mortar of the building, the most important part is the collection. The collection is the story of Iowa, from battle flags to bundles of newspapers to over 100,000 artifacts to the historic sites across the State. Lord Cultural Resources along with the museum team and a gentleman from Peabody Museum at Harvard are evaluating the more than 35,000 boxes of archives to ensure all have historical relevance in an attempt to get them accessible online.
3. **Visitor Experience** – Director Cownie advised DCA does not have an architect on board at the present time; they are just working with Lord Cultural Resources. They are developing a presentation for the Governor and Legislature in terms of why does one come to the building? What to do when you come to the building? What does a visitor look like, what is the purpose of the visit and why do they come back? They are developing the overall visitor experience.

Work will continue on the master plan until early December and will be presented to the Governor December 15 when the entire Master Plan will be public. Director Cownie advised the budget was submitted to the Department of Management on October 1. The total request submitted was \$92 million over five-years. Design & construction, including the fee for architects, consultants, construction managers, DAS fees, primary cooling, electric, and construction cost is about \$55.6 million. The visitor experience is not only design and content development but also exhibits in the lobby which is a large part of the visitor center. Fabrication and installation is just over \$17 million. Furniture, fixtures and equipment (FF&E) is about \$3.5 million and the contingency is about \$1.2 million. The total capital expenses are \$77.5 million.

Institutional expenses includes moving out of the building, moving back in and storing any of the collection off site which is about \$7.3 million with a contingency of about \$1.3 million. Institutional

expenses total about \$15 million. We have also built in \$6 million for endowment, which was not submitted but needs to be a part of the long-term plan.

Director Cownie added that as DCA move forward with the Master Plan, they are trying to align the new staffing model since it will be a different building, going from paper to paperless. Clearly this is a new skill set to ensure we're able to serve Iowans well. DCA is going about this in a very strategic way to build a building that is sustainable and using state resources in the best possible way but also right-sizing the building to align with a more realistic staffing model as well.

Chair Dikis asked if the five-year plan from DAS reflects the numbers just mentioned. Jennifer Moehlmann said it reflects how they stage it out over the five years, broken out by year, but the totals match. Chair Dikis asked if inflation was built into the budget numbers. Director Cownie said that was taken into account. DCA will update the Commission after their presentation to the Governor.

Annual Report

DAS has been working with Bill Dikis to draft the Annual Report, which is due in January 2015. The Commission would like to publish the report in November to allow for a potential meeting with the Governor in November or December. A special Commission meeting was scheduled for November 12 at 1:00 p.m. to review the Annual Report.

Capitol Complex Events

Refer to handouts from Nancy Williams.

Adjourn

Meeting adjourned at 1:52 p.m.

Upcoming Meeting:

November 12, 2014 – IWD, Capitol View Conf. Rm.

January 7, 2015 – Capitol Room G19